

*Colorado Community Mental Health
ASSOCIATES*

Fall Conference September 29, 2010 – October 1, 2010

Beaver Run Resort and Conference Center, Breckenridge, Colorado

Registration Packet

(Please type or print)

The conference will begin with professional consultant and trainer, Shari Harley, who will address building relationships and teach you “how to say anything to anyone!” Her engaging style makes it impossible to nod off.

The second session you will find out what you need to know about your rights and responsibilities as the employee from the HR Director of Community Reach Center, Denise Tomsick. Bring the questions you’ve always wanted to ask, but never have.

You will want to stick around for the last session at this year’s conference. Nick Janecky will make you laugh and send you away with a smile on your face with some “improv humor”!



To register, fill out the lodging and conference registration forms at the end of this brochure. **Conference and lodging expenses are to be paid separately, as indicated.**

Please note: Hotel reservations and conference registrations are separate, with separate fees. Hotel reservations are made with Beaver Run Resort and conference registrations are sent to the address on the “Conference Registration” form. Hotel reservation deadline is **September 8, 2010. HOWEVER, rooms will be available after that date, but the hotel cannot guarantee the group rate or that the lodging facilities described in the registration will be available.** Registrations for the conference are due by September 18, 2010.

WORKSHOP PRESENTATIONS AND PRESENTERS ARE

Full Day Session, September 30, 2010; 9:00 a.m. – 4:00 p.m. (break for 1 hour lunch)

Shari Harley:

How to Say Anything to Anyone Get More of What You Want and Less of What You Don't

- One of your colleagues isn't pulling his/her weight. It's impacting you, but . . . you don't say anything.
- You want more feedback from your boss but you don't know how to ask for it, so . . . you don't say anything.
- You have a lot to do and a client has asked the same questions five times. What do you say?
- You want to work well with the clinical staff but they don't really understand what you do. How do you tell them?
- The person in cubicle next to you plays music all day that is so loud you can't hear yourself think, but . . . you don't say anything.

Theme?

You can say anything to anyone and have it be easy.

You just need to lay the ground work to do so, and most of us don't.

The Program:

- Establish trust in any relationship, laying the foundation to be able to address issues when they arise.
- Set expectations with co-workers, direct supervisors and clients – paving the way for candid communication and successful long term relationships.
- Create a sense of teamwork and partnership with people throughout your organization.
- Tell others what you need, making it more likely that your needs are met.
- Create a regular practice of asking for feedback so that you know your reputation and how you are perceived among your clients and co-workers.
- Your reputation is your best asset. Learn tools and techniques for managing your professional brand and career, even on the busiest days and with the most difficult clients and situations.

The Trainer:



Shari Harley runs a Denver-based training and consulting firm helping organizations create more candid relationships with customers and employees. 99.99% of customer and employee turnover is predictable. Shari's clients are never surprised. Before launching her business Shari worked with youth-at-risk, led leadership development training for Oppenheimer Funds, customer service training for American Century Investments and facilitated for Dale Carnegie Training.

Shari's favorite testimonial: "Best speaker at the conference, no contest. Hands down . . . Shari Harley. If every business enterprise in America had a Shari Harley on staff, doublespeak and baloney would wither and die in short order." SHRM Conference Attendee

Shari is the author of the forthcoming book *How to Say Anything to Anyone*. She has a master's degree in Communication and served as adjunct faculty at the University of Denver. She has helped

employees at the Community Reach Center, Colorado College, The Project Management Institute, The Colorado Human Resource Association and the City of Denver, Adams County and Colorado Springs make business relationships work by asking more questions and assuming less. Shari's almost alarmingly engaging style makes it impossible to nod off in her programs. Participants will be laughing while they're learning, and will walk away with tools and techniques to transform any relationship.

Watch a clip of the program: www.youtube.com/shariharley

Learn more about Shari at: <http://www.shariharley.com>

FRIDAY SESSIONS:

Buffet Breakfast: 8:00 – 8:30 a.m.

***Denise Tomsick – Human Resources' Director, Community Reach Center
8:30 a.m. – 10:00 a.m.***

Denise has worked in the HR/Payroll and Benefits arena for 25 plus years. Denise has worked for Community Reach Center over nine years, and has assisted with automating Community Reach's HR functions utilizing an HRIS System, Employee Self-Service Website, and Performance Management tool. Denise is also involved in an employee wellness initiative for the past four years.

Have you ever wondered why there are so many HR policies and procedures? Wondered what terms such as FMLA, ADAAA, and Workers' Compensation really mean? Plan on attending an overview on what these laws mean to you, and gain a better understanding why your organization may have such policies and procedures. This program will give a brief overview of Federal and State Guidelines, how they relate to you.

***Nick Janecky – “The Improv Cure” “The remedy for the workplace blues”
10:15 a.m. – 12:00 p.m.***



Nick is the former Executive Director of the Community Responsibility Center, Inc., a private corporation which provides corrections for adult felony offenders (translation: he was a prison warden until April, 1996 when he paroled himself). He has been conducting humor workshops since 1991, including the Colorado State Mental Health Conference where participants rated “the Cure” the highest of all 32 workshops. Nick has studied acting at the American Academy of Dramatic Arts in Los Angeles and is also Director and Owner of **4 Chairs, No Waiting**, a Denver-based improvisational comedy group. It performs in theatres, nightclubs and universities. He can also be seen in commercials and a music video (somebody actually paid him to dance). Nick has also performed in “*The News Review*,” a topical comedy show. His proudest accomplishment is playing the part of “The Gimp” in Quentin Tarantino’s classic “Pulp Fiction.” (Okay, okay, the part of “The Gimp” is a lie. But, who would know? The guy was dressed in leather from head to toe.)

Conference and lodging registration on the following pages

Conference Registration

(Please type or print)

Name: _____

Agency: _____

City/State/Zip: _____

Home Phone Number: _____ Day Phone Number: _____

PLEASE CIRCLE THE NUMBER OF THE WORKSHOPS YOU WILL ATTEND:

#	Workshop Title	Presenter	Day/Time
1	How to Say Anything to Anyone: Get More of What you Want and Less of What You Don't Want	Shari Harley	September 30; 9:00 a.m.-4:00 p.m.
2	Human Resource Laws and "you" the employee	Denise Tomsick	October 1; 8:30-10:00
3	The Improv Cure	Nick Janecky	October 1; 10:15-12:00

Conference Fees and Meals: (hotel fees separate)

\$ 135 for both days

Meal Fees: (for guest meals, for folks NOT attending conference)

\$17 for continental breakfast Thursday; \$30 for lunch on Thursday; (dinner is on your own) and \$23 for breakfast on Friday.

Medina Award presentation will be during lunch on Thursday.

MAKE CHECKS PAYABLE TO:

Colorado Community Mental Health Associates

Mail Registration form and payment to:

CCMHA

c/o Aurora Mental Health Center

Arlene Kingsley

11059 E. Bethany Dr., Suite 200

Aurora, CO 80014

Lodging Registration
(Please type or print)

ALL RESERVATIONS MUST BE RECEIVED BY SEPTEMBER 8, 2009. Reservations received after 9/7/07 will be accepted at the group rate on a space available basis only. *Beaver Run Resort is unable to accommodate individual Center's separate billing accounts for lodging reservations.*

Name: _____

Agency: _____

City/State/Zip: _____

Home Phone Number: _____ **Day Phone Number:** _____

I will be rooming with: _____

Expected time of arrival to Beaver Run: _____

Call Beaver Run Resort at 1-800-525-2253 and identify yourself with the CBHC/CCMHA Conference to receive the group rate(s) or visit www.cbhc.org to make your hotel reservations online.

Beaver Run Resort & Conference Center, Colorado
620 Village Road
Breckenridge, CO 80424

Guest Room Rates (Single/Double Occupancy Price):

Conference Room Rates:

Hotel:	\$104.00	features two beds, full bath, small sitting area
Deluxe Studio	\$114.00	features queen bed, sleeper sofa, mini kitchen, spa tub
Colorado Suite	\$124.00	features queen bed, sleeper sofa, mini-kitchen, spa tub, fireplace, private balcony
One Bedroom Suite	\$124.00	features queen bed, sleeper sofa, full kitchen, fireplace, private balcony
Premium One Bedroom Suite	\$144.00	features queen bed, sleeper sofa, full kitchen, spa tub, fireplace, private balcony
Two Bedroom Suite	\$178.00	features three queen beds, sleeper sofa, full kitchen, fireplace, private balcony

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NOTE: These rates do not include taxes, currently 16.21%, which includes a 5% resort fee. *If tax exempt, just the 5% resort fee applies.* Rates are for single to quad occupancy and are per room per night.

A deposit of one night's room, in the form of a credit card or check will be required within ten days of making the reservation. **Neither CCMHA or Beaver Run will be coordinating roommate situations.** Coordination of roommates and payment for rooms are the responsibility of the individual making the reservation. The standard Beaver Run cancellation policy will apply. Please inquire when making your reservations.

All reservations must be received by September 7, 2010 to receive the CBHC/CCMHA group rates. Reservations received after September 7, 2010 will be accepted at the group rate on a space available basis only. If your Center has special hotel billing requirements, please e-mail Tracy at TracyGMP@aol.com or call 303-525-2811 for assistance in coordinating your group hotel reservations.

Tax Exemption: To receive tax exemption for lodging, a tax exempt certificate and agency check or credit card must be presented to the hotel upon arrival. Individuals will not receive tax exemptions if they pay with personal checks, personal credit cards or cash.