**CBHC Training & Development Subcommittee Meeting**

 **Minutes**

Date: January 26, 2018 Time: 10:00 a.m.-11:30 a.m.

Location: AllHealth Network, 155 Inverness Drive W, Englewood, CO 80112; Arapahoe Conference Room

Present:

|  |  |  |
| --- | --- | --- |
|  | Stephanie Allred | Axis Health System |
| x | Alice Broscheid | The Center for Mental Health |
|  | Carol Keller | The Center for Mental Health |
| x | Craig Iverson | Mental Health Center of Denver |
| x | David Freeman | Aspen Point |
| x | Elaine Cooper | Community Reach Center |
|  | Kevin Braney | Mental Health Partners Colorado |
|  | Lisa Brody |  |
|  | Lisa Lajimodiere | Jefferson Center for Mental Health |
|  | Maureen Huff | Northrange |
|  | Pamela Collins-Vaughn | Northrange |
|  | Paul Baranek | Beacon Health Options |
|  | Rene Gallegos | Colorado Access |
|  | Ron Meyer | Southeast Health Group |
|  | Sarah Salky | AllHealth Network |
|  | Sean Evans | AxisHealthSystem |
|  | Spencer Green | Centennial Mental Health Center |
|  | Tammi Mayfield | Aurora Mental Health Center |
|  | Toni Woods | San Luis Valley |
| x | Traci Jones | AllHealth Network |
|  | Audrey Valdez | Behavioral Healthcare, Inc. |
| x | Brandi Cordova | Jefferson Center for Mental Health |
|  | Brian Turner | Colorado Behavioral Health Council |
|  | Clarissa Woodworth | San Luis Valley Behavioral Health Group |
|  | John Wilde | Larimer Center |
|  | Karla Rosas | Centennial Mental Health Center |
|  | Kat Torres | Aurora Mental Health Center |
|  | Laura Updike | Southeast Health Group |
|  | Samantha Stine | AllHealth Network |
| x | Samantha Melfi | Centennial Mental Health Center |
|  | Tonya Tinge | Solvista Health |
| x | Hawley Higgins | Southeast Health Group |
| x | Eric Smith | Mental Health Center of Denver |
| GUESTS |
| x | Erin Phipps |  AllHealth Network |
| x | Ann Jackson | Community Reach Center |

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| **Call to Order/ Introductions** |  |  | Traci |  |
| **Additions to Agenda/Ad Hoc Items** | NoneErin Phipps – Supervision Documentation |  | Traci |  |
| **Approval of Minutes** | Minutes approved |  | Group |  |
|  | Erin asked for feedback and ideas about what other centers are using to document their administrative and clinical supervision. Currently, AllHealth Network is using a program called Super D. This program has become outdated and looking to build a new platform. Asking what other centers are using for retention of documentation. The issues with Super D are not user friendly and as other operating systems are updated, Super D breaks down. It is becoming more cumbersome than what it is worth. Aspen Point is no longer using Super D but using Word documents. Another one using PayCore. Center for Mental Health has a form that everyone uses for staff and clinical supervision. They also use HR Cloud.  |  | Erin Phipps, Licensing and Internship Supervisor |  |
| **Health Care Operations Update** | No update.  |  | **Traci** |  |
| **Training and Development Website Additions****http://www.cbhc.org/advocacy-resources/training-and-development/** | 1. Website Events to be added:
2. No additions at this time.
3. Please email Paul if you have any additions
 |  | Group |  |
| **DORA Audits** | 1. A few staff at AllHealth Network have reached out to Erin regarding the DORA audits.
 |  | Group |  |
| **Around the Room Training Shout Outs, Questions and Issues** | 1. David shared that Aspen Point has been in an assessment phase. His big area is the onboarding of clinicians.
2. Eric asked if anybody was having problems with Relias and the content not loading unless the pop-up window is full size. No one else is having this issue. Craig said that Relias was having a workshop in early April.
3. Brandi no further updates on DORA audit questions. Still working on getting staff trained.
4. At Alice’s center they are doing regular onboarding and curriculum training, now they are opening a call center for scheduling of clients which requires more training. Shifting administrative and clerical tasks to office personnel since the call center will lighten their load.
5. From Samantha, working on onboarding for staff. Finding inconsistencies in different offices. Putting together a support staff new employee orientation.
6. Elaine and Ann updated the group on Full Throttle, suicide prevention. In addition they met with Moses about the evidence base practice group.
7. Hawley working on training flow for all department. Making changes in intake and admissions.
8. Traci updated on the strategic plan that was approved by the board.
 |  | Group |  |
| **Next Meeting Time and Location**  | February 23, 2018 @ 10:00am, Arapahoe Conference Room at AllHealth Network  |

**CBHC Priorities**

Treatment for people in the criminal justice system with BH issues – connecting them with care in the community following release

Improving process and management to align with Triple Aim

Establishing meaningful statewide outcome measure for the health of our clients consider HEDIS measures

Integration Operations Clinical, Data

Regulatory alignment with behavioral health and between