 **CBHC Training & Development Subcommittee Meeting**

 **Minutes**

Date: July 27, 2018 Time: 10:00 a.m.-11:30 a.m.

Location: AllHealth Network, 155 Inverness Drive W, Englewood, CO 80112; Arapahoe Conference Room

Present:

|  |  |  |
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|  | Stephanie Allred | Axis Health System |
| x | Moses Gur | CBHC |
|  | Carol Keller | The Center for Mental Health |
| x | Craig Iverson | Mental Health Center of Denver |
|  | David Freeman | Aspen Point |
|  | Elaine Cooper | Community Reach Center |
| x | Kevin Braney | Mental Health Partners Colorado |
|  |  |  |
|  | Pamela Collins-Vaughn | Northrange |
|  | Rene Gallegos | Colorado Access |
|  | Ron Meyer | Southeast Health Group |
| x | Sarah Salky | AllHealth Network |
|  |  |  |
|  | Spencer Green | Centennial Mental Health Center |
| x | Tammi Mayfield | Aurora Mental Health Center |
|  | Toni Woods | San Luis Valley |
| x | Traci Jones | AllHealth Network |
|  | Audrey Valdez | Behavioral Healthcare, Inc. |
| x | Brandi Cordova | Jefferson Center for Mental Health |
|  |  | Colorado Behavioral Health Council |
|  | Clarissa Woodworth | San Luis Valley Behavioral Health Group |
|  | John Wilde | Larimer Center |
|  | Karla Rosas | Centennial Mental Health Center |
|  | Kat Torres | Aurora Mental Health Center |
|  | Laura Updike | Southeast Health Group |
|  | Samantha Stine | AllHealth Network |
|  | Samantha Melfi | Centennial Mental Health Center |
|  | Tonya Tinge | Solvista Health |
|  | Hawley Higgins | Southeast Health Group |
|  | Eric Smith | Mental Health Center of Denver |
|  | Anne Jackson | Community Reach Center |
| x | Sarah Harrison (GUEST) | Mental Health Center of Denver |

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| **Call to Order/ Introductions** |  |  | Kevin/Traci |  |
| **Additions to Agenda/Ad Hoc Items** | None  |  | Group |  |
| **Approval of Minutes** | Approved with no changes.  |  | Group |  |
| **Spotlight Presentation** | Sarah Harrison of MHCD presented “Peer Review” She shared some of the work MHCD are doing around Peer Review.  | Traci to ask for Spotlight presentations & documents, plus meeting minutes, to be posted on CBHC website | Sarah Harrison, MNM, CPRP |  |
| **CBHC Conference Update** | Craig gave an update. Registration is now open. All local hotels are sold out. Discussed the luncheon for the members of this committee at the CBHC annual conference. Some of the members may go up just for the luncheon and could carpool. The election of co-chairs will take place at this luncheon. Craig will find out if we have access to boxed lunches or the buffet. We will set up a phone for Committee members to call in if they are unable to attend in person. The luncheon will be on Thursday, October 11. | Craig will inquire to see if CBHC will pay for the Committee lunch (perhaps boxed lunches or access to the buffet).  | Craig |  |
| **CBHC T & D Committee – Review of our mission and vision** | Kevin presented the revised mission and vision. This will be sent to the Committee by email for review and approval.  | Traci will send to Committee for review and approval by August 5.  | Kevin/Traci |  |
| **Workgroup Update** | The workgroup is for the September workshop on Friday, September 28 from 10am to 1pm at AllHealth Network. Committee members are encouraged to attend in person for this annual workshop/lunch, but a call-in option will also be available. Content will include 3x 30-minute topics around best practices. Lunch would be $10 for each person. Craig and Kevin will brainstorm topics and Traci will ask Committee members for suggestions.  | Traci to email members for topic suggestions.Craig & Kevin to brainstorm and decide on final topics.  | Kevin/Craig |  |
| **Around the Room Training Shout Outs, Questions and Issues** | Craig – pressure on cutting back training to meet productivity requirementsKevin – suicide prevention to the communityBrandi – also looking to reduce trainings. Inviting community to internal trainingsTammi – launching SmartCare. Sent MHFA trainers to the Virgin Islands to certify 100 peopleSarah – Converting NEO clinical documentation classroom training to online learning  |  | Group |  |
| **Next Meeting Time and Location**  | Friday, September 28, 2018 – annual workshop & luncheon10am to 1pm AllHealth Network, 155 Inverness Drive West, Englewood, CO 80112 (or call-in) |