

Supervisor Tips for Involved Supervision in Competency Restoration

Know Your SOW's

Your standards of work outline what is expected and what deliverables are required and when are available in your contract.

Check Yourself

- ☐ I have reviewed my agencies contract with the standards of work.
- ☐ I understand each requirement outlined with in the standards of work.
- ☐ My staff and I have reviewed the SOW's together.
- ☐ I have scheduled consistent meetings to for team oversight.

Three steps I can take to have a pulse

- 1)
- 2)
- 3)

Have a pulse

Use simple trackers to ensure you are managing required timelines, and look for cues to improve upon.

Common Topics to cover in supervision meetings

Client-specific scenarios
 Feedback received
 Caseload, capacity, and depth
 Solutions to barriers or potential barriers
 Incentives



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Know Your SOW's

Your standards of work outline what is expected and what deliverables are required and when are available in your contract.

Check Yourself

- ☐ I have reviewed the contract requirements with my supervisor.
- ☐ I understand each requirement outlined with in my standards of work.
- ☐ I know who to go to for staffing client-related questions.

Three partner programs I can use:

- 1)
- 2)
- 3)

Be informed

Knowledge of and connection to internal and external resources and partner programs is essential.

Common Topics to cover in supervision meetings

Client-specific scenarios
Mock-sessions covering different topics
Caseload management
Experienced or expected roadblocks
Training needs and skill building

